

## CHEDDINGTON NEIGHBOURHOOD PLAN STEERING GROUP

### Notes of Neighbourhood Plan Meeting

Wednesday 18<sup>th</sup> December 2013

**Present** Andrew Docherty, Ann Tarbox, Christine Fee (PC), Derek Town, Rob Grant (PC), Sandra Jenkins, Kathryn Coulson, Mark Coulson

**Apologies** Val Copper, Paul Cooper, Nova Strange, Chris Poll (PC)

**Chairman** Rob chaired the meeting

### Previous meeting 27<sup>th</sup> November – accepted

- **Matters Arising**
- **Steering Group** - Amy Town and Jane Cutler hope to attend in the future
- **Photos** - Chris Poll has taken photos of the village which Rob has e-mailed to NP Steering Group.
- **Website** - Sandra has had no luck with the contact we'd hoped would set up a dedicated website. It was suggested that we ask Howard Boddy if he can put a link on the existing Cheddington website with a dedicated e-mail address. **Christine** will contact Howard to request this.
- **Grant** - The Clerk to the PC has been informed verbally that the £7,000 grant for funding has been agreed. Written confirmation to follow. This means that Cheddington will pay for Stage 1 (State of the Parish Report) & Stage 2 (Pre-submission Plan), and that the grant will pay for Stage 3 (Submission Plan) & Stage 4 (Examination). Cheddington PC will receive the grant in March 2014.

### Plan Boundary

The Parish has been designated as a Neighbourhood Area. However the area to be looked at in detail will be slightly less. Rob has sketched the agreed area and it has been e-mailed to steering group.

### Sites to examine in detail.

Rob has supplied a plan showing 35 sites in the Parish. As some sites can immediately be ruled out i.e the School, the Rec, Allotments, the Green, The Manor etc it was agreed to start with six sites and determine their suitability for possible development. **Andrew** and **Christine** will visit these sites in January with Jean Fox. On the map supplied it was agreed to visit the sites numbered 35, 16, 7, 5, 32, plus all the various sites in the "Orchard" area. It is possible that we have to write to the landowners to ask of their intentions regarding development. **Christine** will clarify this with Jean Fox.

## **Village Assets**

A list was drawn up at the meeting. This will be circulated separately and put on view at the public event for residents to comment.

## **Questionnaire**

- It was agreed to try to limit the questionnaire to two A4 pages.
- Christine had taken the Parish Council's questionnaire used in 2011 and adapted it.
- This was discussed at the meeting. **Christine** will email a revised to the SG for comment.
- It was decided that **Christine** will ask Phil Hutton for a price to print 765 copies.
- It was agreed not to number the questionnaires.
- It was agreed to put the questionnaire on the website but to be printed off only, not to submit on-line.
- It was agreed that members of the NP Steering Group distribute and collect the questionnaires at the beginning of February and collect during w/c 10<sup>th</sup> February. It equates to approx 60 per person.
- **Christine** will compile a distribution list.
- It was agreed to put a half page advert in the February newsletter. This will cost £13. The advert should explain about the questionnaire and also advertise the public event. **Kathryn and Mark** offered to do the advert. Copy date is 15<sup>th</sup> January.

## **Public Event – “Have Your Say Day”**

Due to the VH being booked every Saturday morning a date of **Sunday 2<sup>nd</sup> March 2014** has been agreed and booked. The event will be from 10am to 2pm. Discuss this in more detail at the January meeting.

Jean Fox will send us some posters, but they are probably too wordy for display at sites such as the bridges.

## **Project Plan**

Derek has updated the Project Plan and has asked the SG to consider who the target audience and key stakeholders are. Then to categorise them into “High power/ Low interest”, “Low power / Low interest”, “ High power / High interest”, “Low power / High interest”. This will be discussed again in January.

### **Vision Statement**

Several members of the SG thought that the vision statement used by Littlehampton was appropriate. This reads ***“To fundamentally improve the economic, environmental and social wellbeing of individuals and communities in the village, particularly those in the most deprived areas. To enhance, improve and protect existing community infrastructure and propose new where appropriate, that will deliver excellent local and accessible facilities to all of the Cheddington population”***

Christine thought that a much shorter vision statement should be used and proposed the following ***“ Our vision for Cheddington is to continue to thrive as a sustainable village, meeting the changing needs of residents, whilst preserving the community spirit.”***

This to be followed by the Objectives which include

- ❖ Sensitive development to protect and enrich the village
- ❖ Sustain and improve local facilities
- ❖ Protect greenspace, the landscape and support nature conservation. Provide access via new footpaths
- ❖ Improve recreational facilities
- ❖ Seek improvements to transport for all age groups
- ❖ *Community care ??*
- ❖ *Youth facility ??*
- ❖ *Health facility ??*
- ❖ *New businesses ??*
- ❖ *Education ??*

However as there were so few of the SG left at the meeting it was decided to discuss again either at the next meeting or at the public event and ask residents for suggestions.

### **Next Meeting Dates**

- The next meeting is on Wednesday 22<sup>nd</sup> January, 2014
- Weds 19<sup>th</sup> February has also been booked.
- **Christine** to check the availability of the VH side rooms for meetings on Wed 19<sup>th</sup> March, Weds 16<sup>th</sup> April, Weds 21<sup>st</sup> May.
- Christine gave apologies for the January meeting. Derek or Sandra will take notes.

The meeting closed at 9.50 pm